

# Project management





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# Overview

Project Management enables changes to be implemented effectively.

- We want to ensure that change is fully integrated into our future ways of working
- Project management can help implement your change by setting out why the change is different from business as usual and what the measure of success is
- This summary will ensure you are asking the right questions and gathering the relevant information to develop an effective approach to communication and engagement
- Note: For specifics on project management, you should follow the TfL methodology, [Pathway](#)

# Why this is important

Strong project management can add value to your change initiative in all sorts of ways.

- Project management will ensure that:
  - You are consistently tracking progress against your business case
  - Change is completed on time, at the right cost and to the right quality
  - Scope creep is not taking place
  - Actions are tracked and progressed
  - Risks and issues are being actively managed
  - Stakeholders are being kept informed
- For changes that directly affect employees, it is vital that you are clear on who the accountable decision maker is in a given scenario, what information they will need to make a decision, and when they will be required to make it

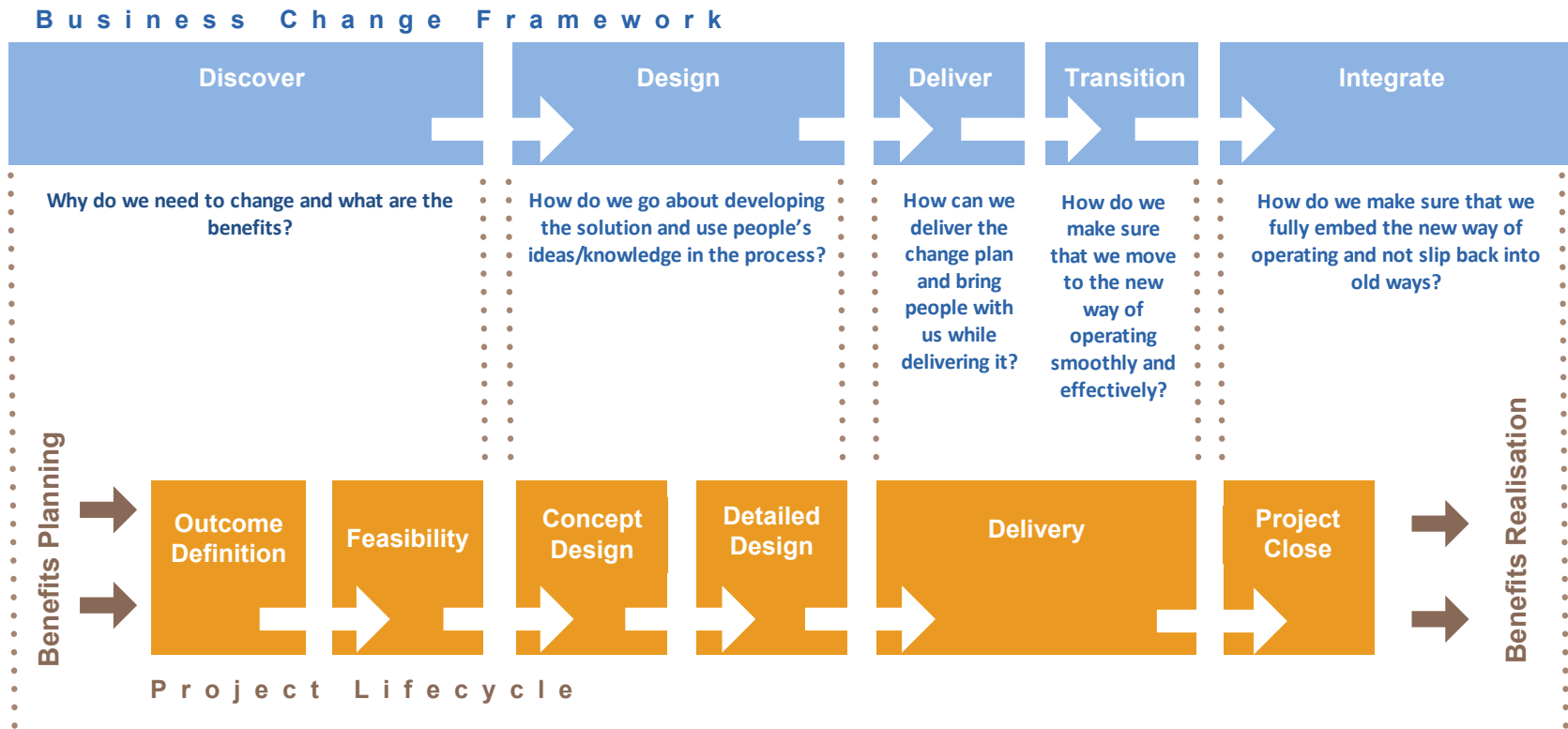
# How you can do this

BCF and Pathway can be used together to manage change.

- Information set out in the People Change Roles guidance will help define who the decision makers are
- BCF contains the tools for managing change generally
- TfL Pathway provides a suite of scalable products for programmes, delivery portfolios and projects to use when managing people change activity
- TfL Pathway products link back to appropriate BCF tools to ensure the effective discharge of people change management during delivery

# How does this link to other phases in the BCF

Project management will run through each and every phase of the BCF.





## Further support

Please contact your HR Business Partner for further support on the Business Change Framework.

For advice on project management, please see the [contacts](#) page for Pathway.